



APPLICATION FOR EMPLOYMENT
(Please print clearly or type)

OFFICE USE ONLY:

Date Rec'd _____

By _____

Work Location _____

Applicant: We appreciate your interest in Park State Bank and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will aid us the interview process and may assist us in possible future upgrading.

PERSONAL INFORMATION

Date _____

Name _____ SSN _____
Last
First
Middle

Present Address _____ Phone _____
Street
City
State
Zip

Are you legally eligible for employment in the U.S.A.? _____ If under 18, what is your age? _____

Position(s) applied for _____ Full Time or Part Time? _____

Rate of pay expected \$ _____ per hour

Were you previously employed by us? _____ If yes, when? _____

If your application is considered favorably, on what date will you be available for work? _____

What experiences, skills, or qualifications make you a suitable candidate for employment with Park State Bank?

RECORD OF EDUCATION

School	Name and Address of School	Course of Study	Last Year Completed	Did You Graduate?	Diploma or Degree Earned
Elementary		N/A		N/A	N/A
High School					
College					
Other (Specify)					

LIST BELOW ALL PRESENT AND PAST EMPLOYMENT, STARTING WITH MOST RECENT:

I From (MM/YY) _____ To (MM/YY) _____ Full time or Part time _____
Company name _____ Type of business _____
Address _____ Phone _____
Starting salary _____ Ending Salary _____ Reason for leaving _____
Name and title of supervisor _____
Describe your duties and accomplishments: _____

II From (MM/YY) _____ To (MM/YY) _____ Full time or Part time _____
Company name _____ Type of business _____
Address _____ Phone _____
Starting salary _____ Ending Salary _____ Reason for leaving _____
Name and title of supervisor _____
Describe your duties and accomplishments: _____

III From (MM/YY) _____ To (MM/YY) _____ Full time or Part time _____
Company name _____ Type of business _____
Address _____ Phone _____
Starting salary _____ Ending Salary _____ Reason for leaving _____
Name and title of supervisor _____
Describe your duties and accomplishments: _____

I hereby give permission to contact the employers listed above concerning any information you deem relevant with the following exception(s): _____

Applicant Signature

Date

PERSONAL REFERENCES
(Not former employers or relatives)

Name and Occupation	Address	Phone Number

MILITARY SERVICE RECORD

Were you in U.S. Armed Forces? (Yes/No) _____ If yes, what Branch? _____

Dates of duty: From (MM/YY) _____ To (MM/YY) _____

Rank at Discharge _____

List duties in the service including special training

Have you taken any training under the G.I. Bill of Rights? (Yes/No) _____

If yes, what training did you take?

HOW DID YOU HEAR ABOUT THIS POSITION?

- JobsHQ
- Newspaper
- Parkstatebank.com
- Craigslist
- Friend
- Current employee: _____
- Other: _____

PLEASE READ AND SIGN BELOW

The facts set forth in my application for employment are true and complete. I understand that if employed, any false statement on this application may result in my dismissal. I further understand that this application is not and is not intended to be a contract of employment, nor does this application obligate the employer in any way if the employer decides to employ me. You are hereby authorized to make any investigation of my personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice.

In making this application for employment, I authorize you to make an investigative consumer report whereby information is obtained through personal interviews with my former employers, friends, or others with whom I am acquainted. This inquiry, if made, may include information as to my education, work experience and personal references. I understand that I have the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of any such investigative report that is made.

Each applicant for employment with Park State Bank should be aware that one element of our routine background investigation prior to employment will be to obtain a consumer credit report on the applicant under consideration.

Each applicant has the right to request additional information regarding the scope and nature of the report and has the right to obtain a copy of their personal consumer credit report from Equifax Credit Services at 1-800-685-1111.

You will be notified in writing if employment is denied or if other adverse action is taken based, wholly or in part, from the information contained in the credit report. You will also be notified at that time of your right to request a copy of the report, as well as additional information regarding the report, at no charge.

I acknowledge that I have read and understand the above disclosure regarding the possible use of my consumer credit report for employment with Park State Bank.

Applicant Signature

Date